

# Mr. Carlos D.

The objective of this application is to obtain the opportunity to develop my skills and broaden my experience to professionally complete the area in which I have been training during the last few years of college studying a master in international business. I would also like to be able to share the knowledge acquired, my responsibility in the workplace and the necessary dedication to contribute to the growth and achievement of objectives of your company.

## EDUCATION

- **Master's in International Business and Foreign Trade | University of Castilla La Mancha, Toledo**  
SEPTEMBER 2017 - JULY 2018
- **Bachelor of Laws | University of Castilla La Mancha, Toledo** SEPTEMBER 2012 - MAY 2016  
Bachelor's degree with specialty in Banking Law

## EXPERIENCE

- **AuPair | EF Executive Language Institute, Los Angeles** JULY 2018 - PRESENT  
As an AuPair I was helping to promote the social and educational development of two children within the household. The goal was to create an intercultural understanding and to improve my English.
- **Junior Manager | Nexora Solutions S.L, Toledo** SEPTEMBER 2017 - JULY 2018  
Management of international projects in the technological field for the design and development of apps and websites.
- **Junior Financial Advisor | Liberbank Group, Toledo** SEPTEMBER 2016 - JULY 2017  
Advice in international services in Factory of Transformation of Operations and Services (FK2), Liberbank Group.
- **Real Estate Manager | Inmobiliaria Casa, Toledo** SEPTEMBER 2015 - SEPTEMBER 2016  
Commercial and financial advisor on sale of real estate between customers.

## RELEVANT COURSES

- **Business Law and The Legal Environment | Santa Mónica College, Los Angeles** FEBRUARY 2019 - PRESENT  
Course that provides an overview of the fundamental legal principles pertaining to business transactions and an introduction to the U.S legal system.
- **Introduction to Business Mindset | Santa Mónica College, Los Angeles** FEBRUARY 2019 - PRESENT  
This course provides an overview of the entrepreneurial mindset that individuals often acquire in order to succeed in business and can apply to other aspects of their lives.
- **Introduction to Business Basic | Santa Mónica College, Los Angeles** AUGUST 2018 - DECEMBER 2018  
Course that help to develop a better understanding of what business is all about, how a business operates, and which business functions are needed in any business enterprise.
- **English Course | Santa Mónica College, Los Angeles** AUGUST 2018 - DECEMBER 2018  
Intensive English course during my free time as an AuPair

## SPECIAL PROJECTS

- **Constitutional Court and State Territorial Model | University of Castilla La Mancha, Toledo**  
XV Congressional Justice Days organized by the University of Castilla La Mancha in Toledo.
- **The Rome of Augustus | University of Castilla La Mancha, Toledo**  
VI Seminar on Roman Law, reflections on the two thousandth anniversary of his death.

## LANGUAGE

- Native Spanish Speaker.
- Fluent in written and spoken English. B2 level.

## SKILLS

- Software: Microsoft Office (Word, Excel, Powerpoint)
- Proficient leadership and ability to work in teams
- Very efficient and great capability to solve problems
- High flexibility and adaptability
- Great initiative and desire to learn

## EXTRACURRICULAR ACTIVITIES

- **English Courses | Junior's Learning Center, Toledo** SEPTEMBER 2016 - MAY 2018  
Grammar and speaking classes of English for two years in an academy with native teachers.